



JOB DESCRIPTION

Position Title	Intern - Jr High Ministry
Position Reports to:	Mark Friestad, Jr High Pastor
Department:	Junior High Ministry (7th & 8th grades)
Schedule (may vary)	20 hours/week; October 2019-May 2020

General Description

The Jr High Intern is an important part of the Jr High Ministry team, participating in all aspects of weekend, midweek, camp, and special event programming to 7th & 8th graders. You'll gain experience in face-to-face, relational ministry with students as well as behind-the-scenes planning and organizational work. You also bring a specialized skill set to the ministry, either in worship arts or video production (see Specific Duties and Responsibilities, below).

Hours Required for the Job

- Required hours: Sundays, 8 am-1 pm; Tuesdays, 10 am-2 pm (may change depending on staff availability); Wednesdays, 5 pm-9 pm; Saturdays, 4 pm-7 pm
- Additional 4 hours (to total 20) can be flexibly scheduled to fit this person's schedule
- Summer and winter camps require additional hours off-site at the camp properties

Specific Duties and Responsibilities

- Be present during all Jr High weekend and midweek programs (Wednesday nights, Saturday nights, and Sunday mornings)
- Help lead our 5 pm Saturday night service (small group Bible study format), including planning the study, game, and setting up the room
- Lead large group games, research new games, evaluate what's working, and tweak as necessary
- Find fun, appropriate online videos that we can show in services
- Help plan and execute winter and summer camps
- Help plan and execute special off-site events
- Other duties as assigned

Additional duties, depending on skill set:

- Be the chief worship leader in Jr High, including selecting songs, assembling a band, running rehearsals, keeping tech equipment stocked and labeled, recruiting & training student musicians, and evaluating and revising the playlist periodically. As part of this role, you would also research and design creative worship response stations that complement the weekend's theme or teaching.
OR
- Produce engaging videos for use at weekend services and for distribution on social media.

Knowledge Skills Required for the Job

- Love and understand the Bible

- How to engage with kids individually and in front of a crowd
- How to lead a small group that gets kids talking, and is more focused on application than information transfer
- How to spot a great game or how to tweak a game to make it fit our context
- Can anticipate issues ahead of time and address them before they become problems
- Able and willing to learn lots of names and faces

Desirable Qualifications

- Experience in youth or children's ministry. A love and enthusiasm for middle school students is a must!
- Background in a large church where direct ministry was done mostly by volunteers, rather than staff.
- Teachable, with a heart to learn & hone ministry skills.

Personal Relations

- Able and willing to invest in our church community
- Able to develop supportive relationships with volunteers and potential volunteers
- Able to offer suggestions, new ideas, and critiques, but also take no for an answer
- Able to be a supportive influence in the lives of students without becoming their rescuer
- Not afraid of interfacing with parents

Minimum Qualifications Required

- Follower of Jesus Christ who is committed to their personal spiritual growth
- Willing to work within the vision and values of this church
- Computer literacy, including the ability to learn and use online productivity tools such as Quip, Google Docs, Dropbox, and FileMaker Pro and FileMaker Go
- High school diploma (bachelor's degree preferred)

Physical Requirements

- Requires sitting, standing, lifting up to 30 lbs, and possible traversing of rough terrain (such as at a camp)