



## JOB DESCRIPTION

<b>Position Title</b>	<b>Part time temporary School Camp – Small Group Leader (SGL)</b>		
<b>Position Reports to:</b>	<b>Debbie Samuels - WLS Director</b>		
<b>Department:</b>	<b>Whole Life Sports</b>		
<b>Schedule (varies)</b>	<b>Tract one: Tues and Thurs 10 Hours /week</b>	<b>Tract two: Mon/Wed/Fri 15 hours/week</b>	<b>Tract three: Mon through Fri 25 hours/week</b>
<b>Pay Rate \$14.00 per hour</b>			

### General Description

Provides direct supervision for a small group of children in an after-school camp for students currently enrolled in grades 1<sup>st</sup> thru 6<sup>th</sup>. SGL fosters social, physical, spiritual, and mental growth and will work toward the common goal of helping to inspire students in discovery through imagination and play. As directed by the Camp POD Leader, SGL will assist in the implementation of fun, safe and high-energy programs while directly supervising a small group of children.

### Specific Duties and Responsibilities

- Supervises and guides a group of ten (10) children
- Use the training provided to create a creative environment for the small group
- Assist in cleaning and organizing of the area after use.
- Engage with the campers in creative and discovery time
- Maintains and manages daily child and classroom program activities
- Maintains close communication with POD leader
- Create a safe and welcoming environment for campers
- Will set up the daily classroom environment in advance for campers arrival.
- Ensures safety guidelines both in and out doors

### Knowledge & Skills Required for the Job

- Previous experience working with children preferably in a day camp setting
- Basic First Aid/CPR is preferred
- Positive attitude
- Excellent organizational and communication skills
- Enjoys working with children 1<sup>st</sup>-6<sup>th</sup> grade
- Basic knowledge of age appropriate classroom and behavior management skills
- Will be familiar and comply with the overall camp program, mission and safety protocols. Must attend all required trainings.

## **Qualifications**

- Must be at least 17 years of age and have experience in a recreation or education related field that includes one or more of the following areas: recreational games, sports, music, skits/theatre, arts & crafts.
- Desire to grow in faith and commitment to God
- Can work independently while exercising judgment and initiative.

## **Work Environment**

- Can be busy and loud at times
- Necessitates dealing with multiple tasks at once
- Potential issues with sick and injured children

## **Physical Requirements**

- Able to lift items of at least 30 lbs
- Repeated lifting and bending
- Able to be on your feet for long periods of time