



JOB DESCRIPTION

Position Title	Part time temporary School Camp – Pod leader		
Position Reports to:	Debbie Samuels - WLS Director		
Department:	Whole Life Sports		
Schedule (varies)	Tract one; Tues. and Thur. 10 hours a week	Tract two: Mon/Wed/Fri 15 hours a week	Tract three: Mon. thru Fri. 25 hours a week
Pay Rate \$17.00 per Hour			

General Description

The POD leader will provide direct supervision for small group leaders (SGL). Each POD leader will assist the camp directors in the planning, implementation and supervision of specific activities, special guest, services and projects. Previous experience working with children and supervising activities is strongly preferred. Ability to follow program and safety policies and procedures and be willing to administer within the program is required. This will include daily sanitation practices to maintain healthy environments.

Specific Duties and Responsibilities.

- Directly supervises small group leaders (SGL) 1-3 groups a session. (10 campers per SGL)
- Ensures safety and accountability for each SGL and children in their assigned group.
- Will help supervise special guest, services and other projects assigned.
- Will keep schedule for each SGL for the different parts of the program also assisting during transition times
- Creates positive, nurturing relationships with children while building cooperative relationships with SGL and parents/caregivers.
- Will serve as a fill-in or sub of SGL or camp registrar in the event of an absence.
- Evaluates small group leaders daily with the purpose of growth of leadership skills
- Additional duties can be assigned as deemed necessary by the camp director.

Knowledge & Skills Required for the Job

- Previous experience working with children/youth preferably in a day camp setting
- Basic First Aid/CPR is preferred
- Positive attitude
- Excellent organizational and communication skills
- Must understand and follow safety and CDC guidelines throughout the duration of the camp. This will include sanitation practices to help maintain healthy environment.
- Will be familiar and comply with overall camp program, mission and safety protocols. Must attend all required trainings.
- Must have ability to solve problems, make decisions and resolve conflict.

Qualifications

- Must be at least 18 years of age and have experience in a recreation or education related field that includes one or more of the following areas: recreational games, sports, music, skits/theatre, arts & crafts, etc.

- Has experience in overseeing subordinates in a work or camp setting.
- Desire to grow in faith and commitment to God

Work Environment

- Can be busy and loud at times
- Necessitates dealing with multiple tasks at once
- Potential issues with sick and injured children
- May need to fill in to different positions as situations come up.

Physical Requirements

- Able to lift items of at least 30 lbs
- Repeated lifting and bending
- Able to be on your feet for long periods of time