# **Coast Kids Preschool Reimagined 2020** Information Sheet

This updated information replaces any previous information from our Coast Kids Preschool brochure, from our website or given during a tour. It is our hope, someday to be able to return to our Preschool routines as had prior to the COVID-19 pandemic.

In order to satisfy requirements mandated by the Governor of California, Public Health Order and Community Care Licensing, we have modified our times, schedule choices, class sizes, structure times and more. We have heightened our health and safety protocols. The health and safety of the children, the families and of our staff are high priorities in all decisions we have made to offer "Coast Kids Preschool Reimagined". We will continue to make adjustments as needed while responding to the ever-changing guidelines and restrictions.

#### We Are Essential

Recently the Governor gave mandates about reopening schools. That applies to Grades K - 12, <u>not childcare or preschool</u>. We do have our own set of mandates. We can be open and operate.

#### Schedule Options

- You must choose a schedule from the choices below.
- Schedules must be the same for all days of attendance.
- <u>All schedules</u> include Lunch Time. The Full Day and 3/4 Day schedules include Nap Time.
- Extra Hours are not available. Early Care and Lunch Bunch are not available.

Full Days	8:00 – 5:00
3/4 Days	9:00 – 3:00
Mornings	8:30 – 12:30
5 Days	Monday – Friday
3 Days	Monday / Wednesday / Friday
2 Days	Tuesday / Thursday
Monthly Tuition	00 002

# 5 - Full Days \$990.00 5 - 3/4 Days \$825.00 5 - Mornings \$765.00 3 - Full Days \$735.00 3 - 3/4 Days \$565.00 3 - Mornings \$460.00 2 - Full Days \$545.00

2 - 3/4 Days	\$420.00
2 – Mornings	\$335.00

#### "One Room School House" Model

- Children will experience preschool as if it is a "one room school house".
- The ratio is 10 children to 1 teacher.
- Each class will have no more than 10 children per day.
- Children will be assigned to one classroom and stay with that stable group of children and stable teacher(s) the whole time. They will have their class activities, outdoor play on the playground, lunch and nap with this stable group and will remain in the same stable group throughout the day and not mix with other groups.
- Siblings will be placed in the same group.
- Full day schedules require a stable team of two teachers to cover the whole day.

### Total Number of Children / Classes

We will be running 8 classes. When we had our registration dates starting in January, we enrolled children anticipating operating preschool with our full capacity. We had no idea of what we are still going through with this pandemic. Now that we have restrictions that limit our numbers, it may be necessary to use a priority system in determining who will attend. Reminder: if you drop before August 1, we will refund your Tuition Deposit. The Registration Fee is still non-refundable.

#### How Class Are Formed

Children will be placed in classes based on schedules and ages. Younger siblings will join the older sibling's class. Friend and teacher requests may not be honored.

#### **Staffing**

This pandemic has had an effect on our staff. You will notice that some staff are not returning this fall and other have different roles.

#### Contact With Your Child's Teachers

Because you will have limited to no contact with your child's teacher, you may email your child's teacher directly. Teachers will be working on emails once a week. You will find staff emails posted on our website. If you need attention to a matter sooner, email me and I can arrange for a return phone call.

#### Health Screening

- PRESCHOOL IS FOR WELL CHILDREN!
- We ask that you do not bring your child to preschool if anyone in your family has a fever. (Out of abundance of caution.)
- Before your child enters the preschool, we will take your child's temperature. (We have to go by the reading we get from the thermometers we have at our preschool.)

- We will also ask you daily other health related questions as you sign in your child. The answers to these questions will determine weather or not your child may attend preschool that day.
  - Have you/your child recently traveled to affected area?
  - Have you/your child been in contact with persons diagnosed with Covid-19?
  - Does your child have persistent cough?
  - Does your child have a sore throat?
  - Does your child have shortness of breath?
  - Has your child been symptom free without medication for the past 24 hours?
- We will also check temperatures before departure.
- If you or your child has a fever of 100 degrees or more he/she will be sent home.
- Allow for extra time to take care of this screening process.

# Check In / Check Out

- PLEASE ALLOW TIME FOR THIS PROCESS.
- You will be greeted at our front doors by staff at check in and check out.
- The health screening will be conducted there.
- The sign in/out will be done at our front lobby doors.
- Our staff will escort your child to his/her class and for pick up at departure time.
- We will adhere to social distance guidelines while in line to check in.
- We prefer you bring your own pen to sign in / out. If you don't we will have them here and sanitize after use.
- We have marked the entrance with X's 6 feet apart and the way to exit with arrows.
- We will not bring your child to his/her class before their scheduled time. However, you may pick up early.

# Lunches and Snacks

PLEASE NOTE: It is extremely important to adhere to our "NO NUT POLICY". Please carefully read all ingredients of the food packed for your child. We will not have any food options available to replace any of the foods that may not be compliant with our "NO NUT POLICY".

- For ALL schedules you must pack a nutritious morning snack. Microwaves will not be available. Refrigerators will not be available.
- For ALL schedules you must pack a nutritious lunch. Microwaves will not be available. Refrigerators will not be available.
- For the full day and 3/4 day schedules please also pack a nutritious afternoon snack. Microwaves will not be available. Refrigerators will not be available.
- Label all lunchboxes with your child's name.
- Filtered water is available at snack and lunchtime and all throughout the day. Do not send water bottles or thermos containers.
- Put snacks in a separate baggie or container INSIDE your child's lunchbox and label as "AM Snack" and / or "PM Snack".
- If you use a sun butter product please label it accordingly.

• Again, snacks and lunches are not provided by the preschool.

#### Nap Time

- Those staying for nap must bring their own nap supplies.
- Nap supplies consist of a small crib sheet and a small blanket ONLY!
- Stuffed animals and pillows will not be allowed at this time.
- Supplies must be brought home weekly to be laundered.
- The supplies must fit in the child's nap bag. Label with child's name.
- Everything must fit in the bag and be able to be closed. Anything sticking out of the bag and not fitting will be sent home.
- Nap bags will be distributed at our "Meet and Greet" during your scheduled time.

#### <u>Sunscreen</u>

Please apply sunscreen on your child before coming, if needed. For those who need an additional application of sunscreen, you must sign an Authorization Form. You must also provide the sunscreen. We are only accepting spray or stick sunscreen.

#### Face Coverings

Although our Governor does recommend face coverings for preschool children, they are not required. You will be required to wear face coverings while you drop off and pick up or conduct any other business on our campus.

#### Social Distancing

As much as is possible with children, we will practice social distancing during activities, meals and nap. We have intentionally set up our classrooms to promote some distance between children. This is also important for adults in our check in / out lines.

#### Cleaning and Disinfecting Protocols

We will have heightened cleaning and disinfecting throughout the day and at the end of the day. This will include frequently touched areas, toys, furnishings and carpets and more. The playground toys, supplies and structure will be cleaned and disinfected before another group uses them.

#### Fresh Air

Fresh air is the best. You will notice our front lobby doors opened more frequently with a staff member placed in the lobby. Other doors may be safely opened for fresh air.

#### Chapels / Special Events

We are unable to gather all together as a whole preschool. Our typical family events need to be paused until further notice. As we work on reimagining our special events, we will keep you posted.

Children will still enjoy Bible stories and chapel songs with their class. We will continue to sing and dance and praise God!

### Monthly Newsletters

We will post our monthly newsletters on our website. Please refer to the website.

## Monthly Statements

Our monthly statements will be sent to you by emails. Tuition is due on the first of the month and becomes late if received after the 5<sup>th</sup>. A late fee will then be applied. We are close to being able to offer on line payments. Until then, we have a tuition box at the check in table. You may drop off a check when you check in / out. Although, the best way to make a payment, is to set up "bill pay" through your bank. If you do this, make sure to allow time for payments to arrive on time. In the memo be sure to write, "Coast Kids Preschool".

# Additional Mission

We will continue to help all children grow in all areas (academically, socially, emotionally, physically and spiritually). During this continued pandemic, it is a priority for us to offer our safe and quality preschool to allow families to work or get back to work. We want to be part of the solution to help our economy get back on its feet. <u>Additional Agreements</u>

- Because we have modified the operation of our Preschool, you will be required to sign an agreement accepting and agreeing to the new processes as outlined in Coast Kids Preschool Reimagined Information Sheet. Please read this information carefully.
- You must also sign a waiver for Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19. Please read this information carefully.
- We will be unable to have your child attend our Preschool without receiving the Additional Agreements and Assumption and Risk Waiver page signed.

#### We Are All In This Together

While we will be diligent in operating a safe preschool for your children and our staff, we can only control what happens here. We cannot control what happens outside of our preschool. We are asking everyone to take every measure you can as a family to keep your family safe and healthy. By doing so, you help to keep others to be safe and healthy too. This is an expression of love and care for others. Together, let's do what we can to slow the spread of COVID-19.

# **COVID-19 UPDATES / REMINDERS**

#### 10/1/2020

We are all responsible to follow the current San Diego County Public Health Order. Consider the ramifications of your actions to the other families at the preschool and our staff.

- Please report ANY absences / vacations to the preschool office or email Miss Alisa. It is necessary for us to track all absences. It is necessary for us to know why children are not in attendance.
- Continue to be cautious and keep children home when not feeling well or <u>when displaying ANY of</u> <u>these symptoms</u>
  - fever
  - chills

- persistent cough
- shortness of breath or trouble breathing
- fatigue
- muscle or body aches,
- headache
- new loss of taste or smell
- sore throat
- nasal congestion
- nausea or vomiting
- diarrhea.
- Depending on the symptoms, circumstances, and guidance from Public Health your child may be asked to be out 72 hours after symptoms and up to 10 days. A negative COVID-19 test will be of great help in making decisions and offer peace of mind to others. We will take this case by case.
- If your child has a chronic pre-existing condition that presents itself with the above symptoms, then a doctor's note stating this is required. Additionally, your child must be able to manage symptoms on their own.
- Please remember to WEAR YOUR FACE COVERINGS on campus. Also, older siblings must wear them as well.
- Please keep 6 feet from other families.
- <u>All persons who have had a close contact with someone who has tested positive with COVID-19,</u> <u>must quarantine for 14 days (from the last day of exposure)</u>. Close contact is defined as having contact 6 feet or less and for 15 minutes or more within a 24 hour period. (Public Health Order)
- Report ALL travels outside of San Diego County to us. You may be asked to self quarantine for 14 days (CDC Recommendation) if traveled to a Level 3 Area. A negative COVID-19 test will be of great help in making decisions and offer peace of mind to others.
- If a parent/guardian has had a fever within 24 hours, please do not enter the campus.
- Limit drop off / pick up to one adult.
- We will report any positive cases of children and staff at the preschool to you, Community Care Licensing and San Diego County Public Health.