

JOB DESCRIPTION

Position Title	Coast Kids Preschool Lead Teacher
Position Reports to:	Coast Kids Preschool Director
Department:	Weekday Preschool
Schedule	Non-exempt, Full Time, Monday through Friday

General Description

The teacher is responsible for the planning and implementing a developmentally appropriate program, which encourages growth in the children in his/her class physically, socially/emotionally, cognitively and spiritually through a developmentally appropriate program, following the guidelines of the preschool's curriculum approach. The teacher is also responsible to fulfill assigned duties and tasks, attend designated school events, and abide by the terms and policies of the school as described in the preschool staff handbook.

Specific Duties and Responsibilities

- Will plan, supervise, and implement the program for the class.
- Write lesson plans and learning plans. These are due twice a month.
- Will plan and implement methods of establishing a partnership with parents / families of students.
- Will assess on an on-going basis the physically, socially/emotionally, cognitively, and spiritually the level of each child. Will give a formal evaluation 2 – 3 times a year.
- Maintain classroom communication with a monthly newsletter.

Knowledge/Skills Required for the Job

- Demonstrates Christian maturity in attitude, actions, and speech, showing a consistent walk with Jesus Christ.
- Provide proof of immunization against whooping cough and measles.
- Possesses an ability to interact effectively with parents, peers, and administrative staff.
- Must pass an extensive background check according to California State Licensing standards for a state licensed preschool and those of North Coast Calvary Chapel.
- Must possess strong command of the English language.
- Must be in agreement with the preschool teaching philosophy and methods.

Desirable Qualifications

- Has at least 1 year of successful experience in a preschool setting.
- Has at least 12 ECE units.
- Preferably holds a current CPR and First Aid Card.

Personal Relations

- Team player, ability to interact with staff and ministry members
- Ability to keep church and personal information confidential

Work Environment

- May be working in a busy and noisy environment.
- May experience smells associated with toileting and children who are ill.
- Follow all safety protocols working during COVID-19

Physical Requirements

This job may require lifting of objects that exceed 50 pounds, with frequent lifting and/or carrying of objects weighing up to 25 pounds. Other physical demands that may be required are as follows...

- Pushing and/or pulling
- Climbing
- Running
- Stooping and/or kneeling
- Sitting on the Floor and/or Child-sized Chairs
- Reaching
- Talking
- Hearing
- Seeing